

QCA Approves New Qualifications!!

Following QCA approval, CPCAB is pleased to announce the availability of the following new and re-levelled qualifications for September 2005 (the QCA accreditation numbers are given in the first column below):

100/2521/2	Level 2 Certificate in Introduction to Counselling Skills (ICSK-L2)
100/2520/0	Level 2 Certificate in Counselling Skills (CSK-L2)
100/4905/8	Level 3 Certificate in Counselling Studies (CST-L3)
100/4898/4	Level 3 Certificate in Advanced Counselling Skills (CSK-L3)
100/5034/6	Level 4 Diploma in Therapeutic Counselling (TC-L4)
100/5035/8	Level 5 Diploma in Psychotherapeutic Counselling (PC-L5)
100/5038/3	Level 4 Diploma in Consultancy Supervision (CSU-L4)
100/5037/1	Level 6 Diploma in Therapeutic Counselling Supervision (TCSU-L6)

Transitional Arrangements for TC03 candidates

Please note that the TC-L4 replaces our current *Advanced Diploma in Therapeutic Counselling (TC03)*. All candidates currently registered on TC03 (Year 1 and Year 2) will automatically be transferred to the new Level 4 qualification and will receive the new Level 4 Diploma on successful completion of their qualification.

Past candidates who have already received a TC03 certificate will not be re-certificated. However, in order to protect the interests of such candidates the following letters of equivalence are attached explaining the status of their qualification:

- 1) Letter for Centres and tutors
- 2) Letter for candidates

Centres should make every effort to make this information available to past TC03 candidates. Both letters will be posted on the CPCAB website as downloadable documents available from June 2005. Similar arrangements (as published in letter to Centres on 15th Feb 2005) are also in place for candidates registered on our current *Certificate in Counselling Studies (CST02)*, which replaces the above-listed *Level 3 Certificate in Counselling Studies (CST-L3)*.

Peer Support qualifications update

Some Centres might be aware that we had indicated that the CPCAB *Level 2 Certificate in Introduction to Counselling Skills (ICSK-L2)* would be available from September for the pre-16 age group. Despite written approval from QCA, they subsequently recommended that we should instead develop a separate provision specifically for young people providing Peer Support.

This has presented the opportunity to develop a new qualification progression route devoted to peer support and peer mentoring. Early indications are that the counselling sector favours this approach rather than extending counselling skills to this age group.

Maureen is working with stakeholders and with QCA to develop this idea and to respond to this demand. This will take some weeks to see through to completion. CPCAB will keep all Centres informed of developments both through e-mail and via the website.

Please contact CPCAB for further details or advice if your Centre had begun plans to offer ICSK-L2 for the 14-16 age group. We apologise for any inconvenience, but must firmly state that this change of heart by QCA was both unforeseen and beyond our control.

February TC03 – Final Result !



We are pleased to inform you that the final pass rate for TC03 was 85%. This shows a significant improvement. Well done to all tutors and candidates for their hard work.

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Standardisation Training 2005-6

The time has come again to think about standardisation training!!

One experienced tutor from every Centre (excluding those only offering *ICSK-L2 Certificate in Introduction to Counselling Skills*) and **all new tutors MUST** attend CPCAB standardisation training in 2005-6. Other tutors in the team who attended training last year should receive cascade training from the tutor that attends this year. This is mandatory. Failure to attend may mean internal assessment decisions are declared invalid.

CPCAB will be running fewer days with more attendees and more CPCAB personnel to facilitate the small group work at the appropriate level. This will enable us to accommodate the increased number of qualifications and to allow more participants to attend the venue of their choice.

The following days have been arranged:

Location	Venue	Date
Bristol	British Airways Workers Association	Sat 1 st Oct 2005
London	Anamcara Centre, Hendon	Fri 14 th Oct 2005
London	Anamcara Centre, Hendon	Sat 15 th Oct 2005
Derby	Derby University	Sat 5 th Nov 2005
Northern Ireland	North Down & Ards Centre	Thurs 6th Oct 2005

Please phone or e-mail Lin Green (lgreen@cpcab.co.uk) at CPCAB to book your place.

External Assessment Dates 2005-6

Please see Appendix 2 for external assessment dates for 2005-6. Submission dates for externally assessed practice reviews for CSK-L3, PC-L5, CSU-L4 and TCSU-L6 will be published in September. The submission dates for the ICSK-L2 Self Review are included in Appendix 2.

Fees

We are pleased to inform you that there will be no increase in fees for September 2005. The following fees represent a special introductory rate for registrations for the new NQF Qualifications 05/06:

CSK-L3	£129	PC-L5	£199
CSU-L4	£169	TCSU-L6	£199

Staff News

Amanda Critcher joined our Counselling Professional team at the end of February. She has wide experience as a practitioner, supervisor and group worker, and also brings her skills as a manager of a large counselling service. Amanda has a lead role at CPCAB in supporting Centres as well as taking part in all in-house activities, including assessment and moderation. I am sure many of you will meet her on the telephone or via e-mail.

We are delighted to announce that in June of this year **Sue Chance** will be joining the CPCAB team here at Head Office, as Deputy Head of Qualifications.

Sue is well-known to CPCAB already, through her work as both External Assessor and Verifier. She will be assisting Fiona Ballantine Dykes, who tries valiantly to deal with an ever-increasing workload and who is in danger, at times, of disappearing behind the papers on her desk!

Sue has enormous experience in the FE Sector and a range of awarding bodies in many roles, including curriculum manager, tutor, external verifier and course designer. Sue has a lovely, cheerful personality, and we know that she will be a great help in keeping the awarding body running smoothly. We hope you will enjoy making contact with her and know that you will make her welcome.

Funding Support and Information

CPCAB has prepared an information sheet – which has been sent to Centres in a separate mailing – to support Centre applications to the LSC for funding TC-L4. Please contact Clare Bewley at CPCAB if you would like further information (email: cbewley@cpcab.co.uk)

Any worries or concerns? Contact us at:

CPCAB
PO Box 1768
Glastonbury, Somerset
BA6 8YP

Tel: 01458 850350
Email: admin@cpcab.co.uk
www.cpcab.co.uk

Appendix 1

5th May 2005

Dear Centre Co-ordinator/tutor,

Change of Qualification Level:

From: Advanced Diploma in Therapeutic Counselling (TC03) – Level 3

To: Level 4 Diploma in Therapeutic Counselling (TC-L4)

The Qualifications & Curriculum Authority (QCA) has agreed that the CPCAB's *Advanced Diploma in Therapeutic Counselling (TC03)* will, from September 1st 2005 onwards, be replaced by a Level 4 qualification – to be known as *Level 4 Diploma in Therapeutic Counselling (TC-L4)*. This follows extensive review and evaluation of the content and demands of the qualification in relation to others on the National Qualifications Framework and in response to strong feedback from Centres and candidates.

There has been no change to the content, structure or assessment of the qualification – simply a change in title and assigned level within the National Qualifications Framework.

CPCAB can therefore confirm that the (Level 3) *Advanced Diploma in Therapeutic Counselling (TC03)* is equivalent to the new *Level 4 Diploma in Therapeutic Counselling (TC-L4)*. Confirmation of this can be gained by telephoning CPCAB on 01458 850350, or e-mailing CPCAB on admin@cpcab.co.uk, or visiting the CPCAB website: www.cpcab.co.uk

Employers and training organisations should take the above equivalence into account when considering the suitability of applicants (those holding the TC03 qualification) for employment or further training.

Please note that:

- No further candidates will be accepted for registration onto TC03 after June 30th of this year (2005). Candidates can be accepted for registration onto the replacement qualification (TC-L4) from September 1st of this year (2005) onwards.
- **The registration of candidates (year 1 and year 2) who are either currently registered on a TC03 course or who will be registering for TC03 prior to the June 30th 2005 cut-off date, will be automatically transferred (by the CPCAB) to registration for TC-L4.** This means that such candidates will receive a TC-L4 diploma on successful completion of their qualification.

The information contained in this letter has been posted on the CPCAB website. A similar letter for candidates is available on request from CPCAB head office (for your Centre to copy to candidates as and when needed), or can be downloaded from our website.

Yours sincerely,

Fiona Ballantine Dykes
Head of Qualifications – CPCAB

5th May 2005

Dear Candidate,

Change of Qualification Level:

From: Advanced Diploma in Therapeutic Counselling (TC03) – Level 3

To: Level 4 Diploma in Therapeutic Counselling (TC-L4)

The Qualifications & Curriculum Authority (QCA) has agreed that the CPCAB's *Advanced Diploma in Therapeutic Counselling (TC03)* will, from September 1st 2005 onwards, be replaced by a Level 4 qualification – to be known as *Level 4 Diploma in Therapeutic Counselling (TC-L4)*. This follows extensive review and evaluation of the content and demands of the qualification in relation to others on the National Qualifications Framework and in response to strong feedback from Centres and candidates.

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Employers and training organisations should take the above equivalence into account when considering the suitability of applicants (those holding the TC03 qualification) for employment or further training.

Please note that **if you are currently registered on a TC03 (Year 1 or Year 2) course, your registration will be automatically transferred (by the CPCAB) to registration for TC-L4**, which means that you will receive a TC-L4 diploma on successful completion of the TC03 qualification.

Finally, please also note that the information contained in this letter has been posted on the CPCAB website.

Yours sincerely,

Fiona Ballantine Dykes
Head of Qualifications – CPCAB

Appendix 2



External Assessment Dates 2005-2006

Please note the following:

- ICSK-L2 candidates should be registered within four weeks of the course start date in order that Candidate User Guides are dispatched as early as possible and candidates are booked onto the next External Assessment date. (see footnote 2 below)
- For candidates requiring reasonable adjustments in external assessment please ensure that the application for Reasonable Adjustments Form, CR3, is sent to CPCAB **no later than 8 weeks prior to the external assessment**. Copies and further guidance are available on the CPCAB website or from admin@cpcab.co.uk.
- In order to minimise workload at Centres all re-sits have now been integrated into the main external assessment dates. **Simply send CPCAB the names of candidates re-sitting 8 weeks prior to the next external assessment date to Marina Richards at mrichards@cpcab.co.uk .**
- A Centre may only register candidates for an external assessment re-sit who are predicted to be assessed as Proficient in the internal assessment. This re-sit must take place at the next CPCAB specified external assessment date and will be charged as follows:

ICSK-L2 £20.00

CSK-L2 and CST-L3 £45.00

TC-L4¹ £125.00

Candidates who are assessed as Not Proficient at their re-sit are not usually recommended to undertake a second re-sit. However under certain conditions this may be considered by CPCAB.

External Assessment	ICSK-L2 ²	CSK-L2	CST-L3	TC-L4 ³
2005	Week commencing: November 21 st	Week Commencing	Week Commencing	Week Commencing
2006	March 13 th June 12 th August 21 st	January 16 th April 24 th July 3 rd	January 16 th April 24 th July 3 rd	Role play/audio tapes: January 16th – February 5th Review papers: February 6th – February 11th Role play/audio tapes: May 15th – June 10th Review papers: June 12th – June 17th

¹ TC03 will be retitled *Level 4 Diploma in Therapeutic Counselling (TC-L4)* in September 2005.

² Please note the video assessment for ICSK-L2 has been replaced by a Self Review to be completed by candidates before the end of the course and sent to CPCAB by the dates published above. Details will be available in Tutor and Candidate User Guides for September 2005 and on the CPCAB website.

³ See footnote 1